

AAUW Colorado Executive Committee Meeting Minutes

Friday, August 24, 2018, 12:02 – 1:00 p.m.

Board Room, Holiday Inn, Lakewood, Colorado

1. Call to Order

The meeting was called to order at 12:02 pm.

2. Present

President Stormy McDonald, Past President Amy Blackwell, Secretary Carolyn Cooley, Treasurer Bev Dare, Program Development co-VP Betty Flaten, Membership co-VP Eileen Young, and Bylaws Chair and Parliamentarian Jill Smith. Absent were: Program co-VP Linda Groth and Membership co-VP Terry Campbell Caron. A quorum was present. Attending as guests were Kathy Hall and Nan Andersson. Jill Smith was designated as timekeeper.

3. Approval of Minutes from Friday, April 27, 2018 State Executive Committee Meeting

The minutes were approved as written and will be filed in Secretary Notebook and state website.

4. Correspondence

There was no correspondence.

5. Officer Reports

President Stormy McDonald has updated directories that are posted for people to review and proof. Since July 1 she established a Legacy of Leadership Committee, led by Betty Flaten, to review the process for selecting awardees. She has been working identity theft issues to be discussed later. And she coordinated the Fall Leadership conference. Program Development co-VP Betty Flaten indicated that plans for 2019 State Convention in Longmont are in good order. She indicated that the 2020 Regional Conference will be a big task. Since there will be new Program VPs for this event, she and Linda Groth offer to help. Membership VP Eileen Young distributed a summary of branch membership. The state currently has 1031 members. There will be a membership meeting with branch counterparts on September 22, 2018. Treasurer Bev Dare gave the financial report. The state is in strong financial position. Past President Amy Blackwell, along with Kim Churches and Melissa Johnsen, met with a representative of the Denver mayor to discuss Work Smart. AAUW is poised to offer this in Denver in the future. Amy has also been providing website and Facebook tech support.

6. Unfinished Business

Approval of Appointed Officers: It was moved by Amy Blackwell and seconded by Bev Dare to approve the designation of Paula Munger and Carolyn Cooley as Communications Committee Co-Chairs and Jill Smith as Bylaws Chair. The motion carried. Stormy McDonald indicated that Brenda Wolfe was selected as Nominating Committee Chair and Karen McIntosh was selected as Interbranch Council Chair in the respective committees.

Approval of Convention Dates, April 26-27, 2019: It was moved by Betty Flaten and seconded by Bev Dare to approve the dates as presented. The motion carried.

Job Descriptions Revision Completed: Job descriptions revisions were completed July 18 and posted on the website.

Policy Discussions by Treasurer, Prior Communications Co-Chairs, and Bylaw Chair: These took place in July and August. Recommendations will be presented to and voted on by Board.

Cybersecurity: A cybersecurity issue for state website was discussed. Amy Blackwell indicated that all email addresses of board members have been removed from the public side of the state website. Two branches have had similar issues.

AAUW Colorado Executive Committee Meeting Minutes

Friday, August 24, 2018, 12:02 – 1:00 p.m.

Board Room, Holiday Inn, Lakewood, Colorado

7. New Business

Eugenia McClure Grant: Littleton-South Metro Branch submitted an application requesting support in establishing a Start Smart program. It was moved by Amy Blackwell and seconded by Betty Flaten to accept the proposal. The motion carried.

Proposal for Honorarium (FYI): The Public Policy Committee has requested \$1,000 as an honorarium for Betty Boyd for her efforts in lobbying at the state level. The Finance Committee did not feel they could approve this request. It did put a line item in the proposed budget in event of Executive Committee and Board consideration. Carolyn Cooley made the recommendation, seconded by Bev Dare, that the board consider this request. The motion carried.

Proposal for Directors and Officers Liability Insurance Policy (FYI): Carolyn Cooley proposed, seconded by Amy Blackwell, that a strong recommendation be made to the Board to approve this request and accept a cost over-run to the proposed budget to pay for the insurance. The motion carried.

Proposal for Crime Insurance (FYI): Betty Flaten proposed, seconded by Amy Blackwell, that we recommend the Board address this item, along with required bylaws change, at the April Board meeting. It was also recommended that the policy be implemented effective June 1, 2019. The motion carried.

Proposed Finance Related Job Description Additions and Revisions (FYI): This item was discussed with no controversy.

Identify Theft, Board Member Financial Loss: The Executive Committee discussed recent Board member identify theft issue and proposed ways to make the member whole relative to cost impact.

Proposed Budget: Bev Dare presented the proposed budget.

New National Strategic Plan: There will need to be a task force established to update our strategic plan to be consistent with National plan.

Convention 2019, Longmont: Plans are proceeding well.

8. Announcements

Membership Chairs Meeting, September 22, 2018, Denver

State Bulletin Deadline: October 1, 2018

Eugenia McClure Grant application due: January 1, 2019

Public Policy Day: February 2-3, 2019, Holiday Inn Lakewood, CO

State Convention: April 26-27, 2019, Longmont, CO

Rocky Mountain Regional conference: 2020, Colorado

9. Adjournment

The meeting was adjourned at 1:00 pm.

(signature on file)

Carolyn Cooley, Secretary

February 1, 2019

Date of Approval