

AAUW of Colorado Board of Directors Meeting Minutes
August 25, 2018, 8:00-9:00 a.m., Holiday Inn, Lakewood, CO

1. Call to Order

President Stormy McDonald welcomed those present and called the meeting to order at 8:00 a.m. Jill Smith, Amy Blackwell, and Eileen Young were appointed to the reading committee. Jill Smith was designated as timekeeper, and Paula Munger and Jill Smith were designated as tellers. A quorum was present. Please see attached listing of attendees. Absent were Program co-VP Linda Groth and Membership co-VP Terry Campbell Caron.

2. Secretary's Report

Carolyn Cooley reported highlights of the Executive Committee Meeting on August 24, 2018. Past minutes have been filed in the Secretary notebook and on the state website. There was no correspondence.

3. Treasurer's Report

Treasurer Bev Dare handed out the financial report (attached to these minutes) and indicated that everything is in good order.

4. Officer and Committee Reports

President Stormy McDonald has updated the directories and requests everyone review them for accuracy. She worked the Fall Leadership Conference and identity theft issues.

Past President Amy Blackwell has been working Facebook and the website. She, Melissa Johnsen, and Kim Churches attended a meeting with a representative of the Denver mayor to discuss Work Smart program. AAUW is poised to conduct Work Smart sessions in Denver.

Program Development co-VP Betty Flaten indicated that plans for the 2019 convention in Longmont are in good order. It will be an affordable convention held at the OUR Center, a community center. She and Linda Groth will soon be conferring with their counterparts.

Membership co-VP Eileen Young indicated that the next membership meeting will be September 22, 2018.

Finance – see item 3 above.

AAUW Funds Director Barb McDaniel is coordinating with AAUW National to work state fund status.

Public Policy Co-Directors Melinda Reed and Sally Mathewson indicated that Public Policy Day (entitled Diversity, Equity, and Inclusion) will be February 2, 2019. Voter education posts to Facebook will start in September. They are hoping to use something like 2-minute Activist for state-related actions.

Communications Co-Chair Paula Munger gave status on the communications consultant efforts and the Friday Communications Committee meeting. Both co-Chairs attended multiple teleconferences with consultants and Heidi Baker and Melissa Johnsen. For the Friday Communications Committee Meeting, branch presidents and communications representatives were invited to encourage advocacy for upcoming updates to the communications plan.

AAUW of Colorado Board of Directors Meeting Minutes
August 25, 2018, 8:00-9:00 a.m., Holiday Inn, Lakewood, CO

Bylaws Chair Jill Smith distributed information from the Governance Committee on bylaws (see attached). There were clarifying statements regarding voting on bylaws and reintroduction of failed motions from the prior year.

Nominating Committee Chair Brenda Wolfe gave status on efforts to nominate officers up for election in April.

Interbranch Council Chair Karen McIntosh indicated that 5 scholarships from the AAUW of Colorado Leadership Fund were given for first time leaders attending the Fall Leadership Conference.

5. Unfinished Business

2020 State Convention: AAUW of Colorado will be responsible for the 2020 Regional Conference. AAUW Wyoming has agreed to help with the conference. There were discussions concerning streamlining the state convention to be Board and business meeting only.

Job Descriptions Revision Completed 7/18/2018: Brenda Wolfe announced that job descriptions are complete and on the website.

Review and Vote on Three New and Two Revised Finance Related Policy Proposals: Bev Dare presented finance-related policy changes proposed by the Finance Committee (see attachment for detailed summary of proposed changes). Disposition is as follows:

Financial Reserve (proposed new policy statement): Approved as amended. It was moved by Brenda Wolfe and seconded by Sally Mathewson to make the Board of Directors the approving body, not the Executive Committee. The motion carried.

Budget Process (proposed new policy statement): Approved

Budget overrun (proposed new policy statement): Tabled until April Board Meeting. It was moved by Amy Blackwell and seconded by Betty Flaten to table this proposed policy on the budget overrun. The motion carried. It was recommended that Brenda Wolfe and Karen McIntosh be included in future discussions on this topic.

Expense Vouchers (proposed revision): Approved

Dues (proposed revision): Approved

6. New Business

Request Approval of Publicly Posting Convention Booklet Minus 2-Page Personal information: It was moved by Karen McIntosh and seconded by Eileen Young to remove the last two pages of the convention booklet and to post on the Public side of website. The motion carried.

Budget Item, Honorarium: The Public Policy Committed moved that the \$1,000 listed as contingency in the state budget be transferred to the Public Policy budget for the purpose of an Honorarium for our volunteer lobbyist. The motion carried.

Budget Item, Directors and Officers Liability Insurance Policy: It was moved by Amy Blackwell and seconded by Brenda Wolfe that we buy Directors and Officers liability insurance. The motion carried.

Proposed Budget Item, Crime Insurance: It was moved by Brenda Wolfe and seconded by Jill Smith that the Board of Directors proceed to a Bylaws change to remove "bonded" Treasurer and pursue the purchase of Crime Insurance to be effective June 1, 2019. The motion carried. The Bylaws change will be voted on at the Annual Meeting in April.

AAUW of Colorado Board of Directors Meeting Minutes
August 25, 2018, 8:00-9:00 a.m., Holiday Inn, Lakewood, CO

Identify Theft, Board Member Personal Financial Loss: This item was discussed.

Adoption of the 2018–2019 State Budget: The Finance Committee, represented by Bev Dare, presented the proposed budget (see attachment). The budget was approved.

New National Strategic Plan: The new strategic plan was distributed. The state board and all of the state branches will be implementing the new plan. AAUW of Colorado will need a task force to update the state strategic plan.

Request Approval of Two Additions and Six Revisions to Job Descriptions Document of 7/18/2018: The Finance Committee proposed changes to the Job Descriptions Document (see attachment for detailed summary of proposed changes). Disposition is as follows:

Treasurer, Proposed New Item # 1: Approved

Treasurer, Proposed New Item # 2: Approved

President, Proposed Revision, 8: Approved

Treasurer, Proposed Revision, 1: Approved

Finance Committee, Proposed Revision, 2: Approved

Finance Committee, Proposed Revision, 3: Approved

State Board Member Responsibilities, Proposed Revision, 8: Approved

State Board Member Responsibilities, Proposed Revision, 10: Approved

Public Policy Committee Proposals: The Public Policy Committee proposed that the state endorse two ballot amendments: Amendment A (Removal of Exception to Slavery Prohibition for Criminals) and Amendment 73 (Establish Income Tax Brackets and Raise Taxes for Education). Both proposals were approved.

7. Announcements

Membership Chairs Meeting, September 22, 2018, Denver

State Bulletin Deadline: October 1, 2018

Eugenia McClure Grant application due: January 1, 2019

Public Policy Day: February 2-3, 2019, Holiday Inn Lakewood, CO

State Convention: April 26-27, 2019, Longmont, CO

Rocky Mountain Regional conference: 2020, Colorado

8. Adjourn

The meeting was adjourned at 9:00 a.m.

(signature on file)

Carolyn Cooley, Secretary

August 29, 2018

Date of Approval

**AAUW of Colorado Board of Directors Meeting Minutes
August 25, 2018, 8:00-9:00 a.m., Holiday Inn, Lakewood, CO**

BOARD MEMBER ATTENDEES

AAUW Colorado Board of Directors Meeting

2018 Fall Leadership Conference

Holiday Inn, Lakewood, CO

August 25, 2018

Name	Position	Branch
Stormy McDonald	President	Lakewood, Littleton-South Metro
Amy Blackwell	Past President	AAUW of Colorado
Betty Flaten	Program Development co-VP	Lakewood, Boulder
Eileen Young	Membership co-VP	AAUW of Colorado
Bev Dare	Treasurer	Lakewood
Carolyn Cooley	Secretary, Communications co-Chair	Littleton-South Metro
Sally Mathewson	Public Policy Co-Director	Colorado Springs
Melinda Reed	Public Policy Co-Director	Lakewood
Paula Munger	Communications Committee Co-Chair	Colorado Springs
Jill Smith	Bylaws Chair	Littleton-South Metro
Karen McIntosh	InterBranch Council Chair	Fort Collins
Brenda Wolfe	Nominating Committee Chair	Colorado Springs
Barb McDaniel	AAUW Funds Director	Littleton-South Metro
Diane Norten	Guest	Douglas County